

**THE STATE OF NEW HAMPSHIRE**

**SUPREME COURT**

**ORDER**

**JD-2020-0001, In the Matter of Julie A. Introcaso**

On February 23, 2021, the Judicial Conduct Committee (JCC) filed a summary report of its proceedings, findings, and recommendations in JC-19-050-C and JC-20-010-C, In re: Julie Introcaso. On February 26, 2021, the JCC filed a certified copy of the record of its proceedings.

According to the JCC's summary report, former judge Julie A. Introcaso (Introcaso), who resigned from office on February 16, 2021, did not contest that she violated a number of provisions of the Code of Judicial Conduct, as alleged in the JCC's Statement of Formal Charges. The JCC's record includes a copy of the Stipulation and Agreement signed by Introcaso in which she did not contest the alleged violations of the Code provisions; she acknowledged that she understood that the JCC would enter findings that she had violated those provisions; and she waived her right to a de novo hearing on the charges. Introcaso also acknowledged that she is responsible for reimbursing the Administrative Office of the Courts (AOC) for attorney's fees and expenses that the JCC incurred to investigate and prosecute the matter.

The JCC reviewed the Stipulation and Agreement, and entered findings that Introcaso violated the following provisions of the Code of Judicial Conduct:

Canon 1, Rule 1.1, which provides: "A judge shall comply with the law, including the Code of Judicial Conduct."

Canon 1, Rule 1.2, which provides: "A judge shall act at all times in a manner that promotes public confidence in the independence, integrity and impartiality of the judiciary, and shall avoid impropriety and the appearance of impropriety."

Canon 2, Rule 2.5(A), which provides: "A judge shall perform judicial and administrative duties, competently and diligently."

Canon 2, Rule 2.5(B), which provides: "A judge shall cooperate with other judges and court officials in the administration of court business."

Canon 2, Rule 2.11, which provides in part: “A judge shall disqualify himself or herself in any proceeding in which the judge’s impartiality might reasonably be questioned.”

Canon 2, Rule 2.16(A), which provides: “A judge shall cooperate and be candid and honest with judicial and lawyer disciplinary agencies.”

In the summary report of its findings, the JCC noted that Introcaso had resigned from office before the report was submitted. The summary report stated that because Introcaso had taken this action, the JCC made no additional recommendations for sanctions.

In accordance with Rule 40(12) and (13), when the JCC determines that a judge has violated the Code of Judicial Conduct and determines that the violations warrant formal disciplinary action by this court, the judge may request a de novo hearing, after which the court will schedule briefing and oral argument. In this case, Introcaso has waived her right to a de novo hearing, and she notified the court, through her counsel, that she does not seek the opportunity to file a brief or present oral argument.

The court determines that the JCC’s findings as to the violations of the Code of Judicial Conduct are supported by the JCC’s record. See Rule 40(13). In light of Introcaso’s resignation as a judge, the court concludes that no additional disciplinary action is required.

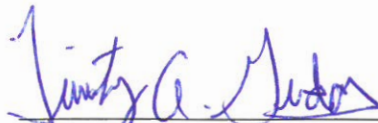
The AOC is directed to pay Philip R. Waystack, counsel appointed by the JCC, the sum of \$74,935.69 for attorney’s fees and expenses in the investigation, charging, and prosecutorial stages of the case between February 18, 2020, and February 19, 2021. Pursuant to Rule 40(13-A) and the terms of the Stipulation and Agreement, Introcaso is ordered to reimburse the AOC, in full, for those fees and expenses.

Bassett, Hantz Marconi, and Donovan, JJ., concurred.

So ordered.

DATE: March 23, 2021

ATTEST:

  
**Timothy A. Gudas, Clerk**

Distribution:

Judicial Conduct Committee, JC-19-050-C; JC-20-010-C

Philip R. Waystack, Jr., Esq.

Michael A. Delaney, Esq.

Amanda E. Quinlan, Esq.

Ms. Julie A. Introcaso

Christopher Keating, Administrative Office of the Courts

File

**WAYSTACK FRIZZELL**

P.O. Box 137  
 Colebrook NH 03576  
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 (603) 237-8322  
 Tax ID# 02-0405672

State of New Hampshire  
 Judicial Conduct Committee  
 132 Chapel Street  
 Portsmouth, NH 03801

PAGE 1  
 BILLING DATE: 02/24/21  
 ACCT NO.: PW-C4226-20

Attn: Robert T. Mittelholzer, Esq.

RE: Hon. Julie Introcaso -  
 Investigation Phase

DATE	PROFESSIONAL SERVICES RENDERED	INDIV	TIME	AMOUNT
02/18/20	Prepare fee letter and email to Attorney Waystack	RG/O	0.00	0.00
02/19/20	Download, print and copy documents from Attorney Mittelholzer	RG	0.50	37.50
02/20/20	Compile copies and binders, create index, begin reviewing documents	RG	0.80	60.00
02/21/20	Continue reviewing file and preparing notes	RG	0.20	15.00
03/02/20	Review materials received from Attorney Mittelholzer, make notes, email acknowledgment	PW	0.60	120.00
03/05/20	Review comprehensive email from Attorney Mittelholzer attaching numerous materials and strategy planning; Review materials, make notes	PW	2.30	460.00
03/05/20	Review follow-up email re: discovery and new materials in related matters	PW	0.90	180.00
03/06/20	Procedural research for Attorney Waystack	RW	0.60	60.00
03/06/20	Download and print documents	RG	0.20	15.00
03/06/20	Review email from Attorney Mittelholzer to Attorney Delaney, consider Supreme Court rules re: discovery dispute	PW	0.50	100.00
03/06/20	Follow up email to paralegal re: transmission of discovery to Attorney Delaney	PW	0.40	80.00
03/09/20	Conference with paralegal and Attorney Cabrera to review basic documents and plan for meeting on Friday	PW	0.40	80.00
03/11/20	Prepare summary of case to R. Mittelholzer to be disseminated at the meeting; Prepare indexes and binders of both cases	RG	1.50	112.50



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03/11/20	Review notes and Code of Judicial Conduct; Review certain portions of complaint and response; Work on summary letter to Committee	PW	3.60	720.00
03/11/20	Telephone conference to Attorney Mike Delaney re: status	PW	0.50	100.00
03/11/20	Telephone conference with Attorney Mary Ann Dempsey re: investigation	PW	0.30	60.00
03/12/20	Email to Attorney Mittelholzer re: document preparation for tomorrow's meeting of the committee	PW/O	0.30	0.00
03/13/20	Travel to Concord and return	PW/O	5.00	0.00
03/13/20	Conference with Committee	PW	1.40	280.00
03/16/20	Review 1/26/20 letter from J. Introcaso, add to materials binder	RG/O	0.10	0.00
04/09/20	Telephone conference with Bob Mittelholzer re: status of evidence preservation issues; Telephone conference with Attorney Delaney re: preservation matters, discussion about limiting extent of preservation request	PW	1.60	320.00
04/10/20	Telephone call with Attorney Delaney to discuss discovery, request for narrowed preservation letter	PW	0.90	180.00
04/14/20	Telephone conference with Attorney Delaney re: procedural issues	PW	0.30	60.00
04/21/20	Webex training	PW/O	0.80	0.00
04/23/20	Telephone conference with Attorney Dempsey re: preservation issues and discussing a joint discovery plan; Telephone conference to Attorney Delaney; Telephone conference to Attorney Mittelholzer re: status	PW	0.70	140.00
04/30/20	Correspond via email with associate attorney; download multiple emails/attachments, save and print and compile binder of discovery	RG	2.50	187.50

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05/04/20	Correspond via email with associate attorney re: preferred format for discovery materials, burn CD of Volume 1 received from Mary Ann Dempsey; Prepare letter to R. Mittelholzer with CD of documents	RG	1.00	75.00
05/06/20	Download and print discovery letter	RG/O	0.10	0.00
05/06/20	Telephone conference with Attorney Mittelholzer; Telephone conference with Judge King; Review Attorney Mittelholzer's email, respond; Email to Attorneys Dempsey and Delaney	PW	1.70	340.00
05/07/20	Review sign out sheets for corresponding case number - Partello file	RG	0.30	22.50
05/07/20	Email to Attorney Dempsey and Delaney re: next discovery meeting, respond to their responses; Conference with paralegal to review "sign out" sheets	PW	0.80	160.00
05/08/20	Meeting with Committee via Webex; Email correspondence with Attorneys Dempsey and Delaney to arrange Zoom meeting re: discovery issues, etc.; Host virtual meeting with Attorneys Dempsey and Delaney	PW	1.30	260.00
05/09/20	Email to Attorney Mittelholzer re: report on discovery meeting with Attorneys Dempsey and Delaney	PW	0.30	60.00
05/11/20	Email exchanges with Attorneys Mittelholzer, Dempsey and Delaney; Email exchange with Judge King; Telephone conference with Judge Leary; Review summaries of court staff interviews; Telephone conference with Attorney Mittelholzer	PW	3.20	640.00
05/12/20	Review "original" documents sent by Attorney Mittelholzer; Review "Vol. 1" re: handwritten decisions; Telephone conference with Attorney Mittelholzer re: originals and handwritten decisions	PW	0.80	160.00
05/13/20	Email exchange with Attorney Mittelholzer re: witness and recusal issues	PW	0.40	80.00
05/14/20	Review file	SC	1.00	150.00

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05/14/20	Travel from Lancaster to Nashua and return; Conference with Attorneys Dempsey and Delaney at 9th Circuit Court; View Judge Introcaso's chambers; Email to Attorney Mittelholzer; Email exchange with Attorney Delaney re: "caveats for meeting"	PW	6.20	1,240.00
05/15/20	Email to Attorneys Dempsey and Delaney re: meeting to follow up after courthouse meeting	PW	0.40	80.00
05/19/20	Send Zoom link to Attorney Dempsey and Attorney Delaney; Telephone conference with Attorney Dempsey re: depositions of court staff	PW	0.70	140.00
05/20/20	Virtual conference with Attorney Delaney re: various issues concerning preservation of evidence; Telephone conference with Attorney Mittelholzer	PW	0.60	120.00
06/02/20	Email exchange with Attorney Dempsey re: documents; Several email exchanges with Attorney Mittelholzer re: status of case, defense	PW	0.90	180.00
06/03/20	Email exchange with Attorney Dempsey re: deposition arrangement; Email to paralegal re: save deposition dates, check with stenographer	PW	0.70	140.00
06/03/20	Review email from Attorney Mittelholzer, brief response	PW/O	0.20	0.00
06/04/20	Review Attorney Mittelholzer's email; Telephone conference with Attorney Mittelholzer; Email exchange with Attorney Dempsey re: search terms for communications with court staff; Conference with Attorney Cabrera	PW	1.20	240.00
06/08/20	Review documents including case file (Vol. 1) and email correspondence with Bisson, Dabilis and Lodes; Email to paralegal to send documents to Attorney Mittelholzer, and to organize and prepare documents for deposition exhibits	PW	3.40	680.00
06/09/20	Download, print, copy and compile documents into binders in preparation of depositions, create index, send all email attachments to R. Mittelholzer via email	RG	1.60	120.00

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06/11/20	Telephone conference with Attorney Dempsey re: Bisson emails; Review Bisson email messages emailed to me by Kelly Friberg at AOC	PW	0.80	160.00
06/12/20	Attend (virtually) Committee meeting to discuss recalibration of judge's defense, status of investigation	PW	1.10	220.00
06/18/20	Review notes of conversations / meetings with Attorneys Dempsey & Delaney re: critical time periods, review file; Letter to Attorney Dempsey requesting further documents; Email to paralegal and Attorney Cabrera re: potential deposition dates; Telephone conference with Attorney Dempsey re: format of depositions	PW	1.30	260.00
06/19/20	Telephone conference with Attorney Mittelholzer re: deposition format, etc.; Telephone conference with Attorney Richard Head re: depositions, exhibits, etc.; Telephone conference with Attorney Mittelholzer	PW	0.90	180.00
06/22/20	Email documents to Attorney Richard Head	RG/O	0.10	0.00
06/22/20	Conference with paralegal to send documents to Attorney Head	PW	0.30	60.00
06/23/20	Telephone conference with Attorney Mittelholzer re: various issues	PW	0.40	80.00
06/25/20	Review Attorney Head's email re: deposition dates and locus, respond	PW	0.40	80.00
06/29/20	Review email from Kelly Friberg, AOC, with additional discovery documents, forward documents to Attorney Mittelholzer	PW	0.30	60.00
06/30/20	Substantive email to stenographer; Telephone conference with Attorney Dempsey	PW	0.70	140.00
07/14/20	Prepare and edit letter to Attorney Delaney re: Examinations Under Oath (EUO); Email letter to Attorneys Delaney and Mittelholzer	PW	0.50	100.00
07/15/20	Work on EUO preparation - recusal policies and file maintenance policies	PW	1.10	220.00



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07/16/20	Review all documents and continue preparing exhibits	PW	1.40	280.00
07/17/20	Continue reviewing email correspondence, highlight	RG	1.00	75.00
07/17/20	Brief email to Attorneys Dempsey, Head and Mittelholzer re: EUO rather than deposition	PW/O	0.20	0.00
07/20/20	Compile exhibits binders for depositions, create indexes, scan and email exhibits to stenographer	RG	2.20	165.00
07/20/20	Conference with paralegal to discuss including exhibits in binders; Review exhibits and exhibit index; Email exhibit index and exhibits to stenographer; Email to Attorney Head to confirm Bisson EUO; Contact stenographer and opposing counsel re: COVID exposure to the EUO witness to determine reasonable precautions so that in-person EUO can go forward	PW	2.70	540.00
07/21/20	Review documents in file and prepare for Sherry Bisson EUO; Telephone conference with Attorney Dempsey	PW	2.30	460.00
07/22/20	Travel to Concord and return	PW	3.00	600.00
07/22/20	Take deposition of Clerk Sherry Bisson; Conference with Attorneys Head and Dempsey	PW	3.80	760.00
07/23/20	Review Code of Judicial Conduct; Telephone conference with Attorney Mittelholzer	PW	0.40	80.00
07/24/20	Read Attorney Mittelholzer's comprehensive email, respond	PW	0.70	140.00
07/30/20	Review Attorney Head's email message, respond	PW	0.40	80.00
07/31/20	Review deposition exhibits and discovery with Attorney Waystack	RG	2.10	157.50
07/31/20	Conference with paralegal to review all deposition exhibits and discovery; Substantive email to Attorneys Head, Dempsey, and Mittelholzer re: EUO exhibits	PW	2.50	500.00

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08/10/20	Review email from Kelly Froburg, AOC, enclosing Bisson EUO exhibits 6, 9 & 10, forward to paralegal to process, email exhibits 6, 9 & 10 to Attorney Mittelholzer with explanation	PW	0.73	146.00
08/11/20	Confirm spellings for stenographer via email	RG/O	0.10	0.00
08/12/20	Brief review of Sherry Bisson EUO transcript, email to paralegal to send it in appropriate format to Attorney Mittelholzer; Brief email to Attorney Mittelholzer	PW	0.90	180.00
08/13/20	Download, print and save Sherry Bisson's EUO transcript, send full page version to Attorney Mittelholzer; Telephone conference to Attorney Head, send full page version and condensed version to Attorney Head	RG	1.00	75.00
08/13/20	Review Sherry Bisson deposition transcript, summarize	RG	1.20	90.00
08/13/20	Conference with paralegal re: check with Attorneys Mittelholzer and Head for Bisson deposition format, transmit electronic transcript to counsel, review and make notes of Sherry Bisson EUO transcript, summary email to Attorney Mittelholzer	PW	2.90	580.00
08/19/20	Coordinate deposition and schedule stenographer via Avicore	RG	0.20	15.00
08/19/20	Email exchanges with Attorneys Head and Dempsey re: arranging EUO of Julie Lodes; Email to stenographer	PW	0.60	120.00
08/24/20	Telephone conference with Attorney Dempsey re: exact copies of exhibit 6, 9 & 10 (original court records); Review exhibits 9 & 11	PW	0.60	120.00
08/25/20	Confirm stenographer for Lodes deposition	RG/O	0.10	0.00
08/25/20	Review exhibits and notes; Prepare outline for EUO of Julie Lodes; Review other related file materials; Conference with paralegal to confirm stenographer arrangement	PW	2.40	480.00

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08/26/20	Travel to Concord and return	PW	3.00	600.00
08/26/20	Take EUO of Julie Lodes	PW	2.50	500.00
08/26/20	Brief telephone conference with Attorney Mittelholzer	PW/O	0.20	0.00
08/27/20	Review Lodes' deposition exhibits with Attorney Waystack	RG	0.30	22.50
08/27/20	Telephone conference with Attorney Mittelholzer to discuss results of Lodes EUO and discuss next steps; Conference with paralegal to review EUO exhibits and organize file	PW	1.10	220.00
09/01/20	Telephone conference with Attorney Mittelholzer to discuss potential charges and strategy, review Attorney Mittelholzer's "memo" and make edits, email to Attorney Mittelholzer	PW	1.40	280.00
09/03/20	Brief telephone conference with Attorney Mittelholzer re: 9/3/20 email message	PW/O	0.10	0.00
09/03/20	Review email from Diana Dowd Werry from FS to Committee, make notes	PW	0.60	120.00
09/04/20	Work on summary for committee	PW	2.90	580.00
09/08/20	Prepare Summary of Investigation from Attorney Waystack's notes	RG	1.80	135.00
09/08/20	Email summary notes to paralegal to transcribe	PW/O	0.10	0.00
09/08/20	Brief email response to Attorney Mittelholzer re: Lodes transcript	PW/O	0.10	0.00
09/08/20	Review partial summary draft and edit; Continue editing draft summary; Final edits to summary	PW	1.00	200.00
09/09/20	Continue drafting, reviewing and editing summary of investigation; Email summary to Attorney Mittelholzer; Telephone conference with Attorney Mittelholzer re: meeting on Friday, etc.	PW	3.10	620.00
09/10/20	Email investigation summary to Attorney Cabrera, with instructions	PW	0.20	40.00
09/11/20	Telephone conference with Attorney Mittelholzer	PW/O	0.10	0.00

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09/11/20	Telephone conference with Attorney Mittelholzer	PW	0.30	60.00
09/14/20	Virtual conference with committee to discuss Clerk Bisson's EUO and status of investigation; Brief email to bookkeeper with Bisson EUO stenographer invoice	PW	1.30	260.00
09/14/20	Conference with Attorney Cabrera re: Notice	PW	0.30	60.00
09/14/20	Brief telephone conference with Attorney Mittelholzer	PW/O	0.10	0.00
09/15/20	Download, print, and reformat to send to all parties	RG	0.30	22.50
09/15/20	Receive and brief review of J. Lodes EUO transcript, email transcript to Attorney Mittelholzer with brief summary of salient points	PW	2.10	420.00
09/16/20	Telephone conference with Attorney Mittelholzer re: various issues	PW	0.30	60.00
09/16/20	Response to Avicore Reporting, pay stenographer invoice	PW	0.30	60.00
09/17/20	Follow up email to Attorney Head re: Lodes deposition	PW	0.20	40.00
09/17/20	Brief telephone conference with Attorney Mittelholzer	PW/O	0.10	0.00
09/23/20	Discuss Statement of Charges with Attorney Waystack, prepare draft	RG	2.10	157.50
09/23/20	Draft basic outline for Statement of Charges	PW	1.00	200.00
09/24/20	Review JCC rules to add to statement, revise statement of charges	RG	0.90	67.50
09/24/20	Review file notes, depositions and work on drafting and editing factual information for Statement of Charges	PW	2.10	420.00
09/28/20	Review and respond to email from Attorney Mittelholzer re: Notice	PW/O	0.20	0.00
09/29/20	Begin working on statement of charges; review Lodes EUO; review emails and other documents related to this matter	SC	2.70	405.00



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09/30/20	Continue working on statement of charges; review Bisson EUO; review relevant statutes; begin outlining	SC	3.30	495.00
09/30/20	Review documents for Attorney Cabrera	RG	0.60	45.00
<b>Total of New Services:</b>			<b>131.73</b>	<b>21,548.50</b>

DATE	EXPENSE	AMOUNT
02/20/20	Photocopies: 141 @ .20	28.20
03/13/20	Travel to Concord and return	104.40
03/16/20	Photocopies: 15 @ .20	3.00
05/04/20	Postage	3.80
05/14/20	Travel from Lancaster to Nashua and return	158.92
06/09/20	Photocopies: 592 @ .20	118.40
07/20/20	Photocopies: 232 @ .20	46.40
07/22/20	Travel to Concord and return	104.40
08/17/20	Pd. Avicore - Transcript - Sherry Bisson	859.05
08/26/20	Travel to Concord and return	104.40
09/17/20	Pd. Avicore - Transcript - Julianne Lodes	658.95
<b>Total of New Expenses:</b>		<b>2,189.92</b>

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**ACCOUNT SUMMARY**

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PREVIOUS BALANCE:	\$0.00
NEW SERVICES:	\$21,548.50
NEW EXPENSES:	\$2,189.92
NEW PAYMENTS:	\$0.00
TOT. CURRENT PERIOD:	\$23,738.42
<b>CURRENT BALANCE:</b>	<b>\$23,738.42</b>

Terms: Net 30 days.  
We accept Visa, Master Card, American Express and Discover.  
**THANK YOU!**

**WAYSTACK FRIZZELL**

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PAGE 1  
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Attn: Robert T. Mittelholzer, Esq.

RE: Hon. Julie Introcaso-Charging,  
 Discovery & Trial Preparation Phase

DATE	PROFESSIONAL SERVICES RENDERED	INDIV	TIME	AMOUNT
10/01/20	Continue outlining and begin drafting notice of charges; review answers by respondent; review file, including relevant orders	SC	3.50	525.00
10/01/20	Brief conference with Attorney Cabrera re: Judge Introcaso's response; Telephone conference to Attorney Mittelholzer; Second conference with Attorney Cabrera	PW	0.80	160.00
10/02/20	Finish drafting the notice of charges; conference with Attorney Waystack to discuss new charges and some minor changes to initial charges	SC	2.50	375.00
10/02/20	Review Attorney Cabrera's draft of the first 8 factual pages in statement of charges; Make edits and return to Attorney Cabrera; Conference with Attorney Cabrera	PW	1.40	280.00
10/02/20	Email revised draft of Statement of Charges to Attorney Mittelholzer with comments	PW	0.40	80.00
10/02/20	Make further edits to Statement of Charges draft and send to Attorney Mittelholzer for Committee consideration at next meeting; Review Attorney Mittelholzer's comprehensive response to draft Statement of Charges, make appropriate edits and respond	PW	1.20	240.00
10/05/20	Review Attorney Waystack's edits, review Attorney Mittelholzer's email, revise statement of formal charges accordingly; Review revisions with Attorney Waystack, schedule stenographer for hearing via email	RG	2.50	187.50

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10/05/20	Telephone conference with Attorney Mittelholzer; Conference with Attorney Cabrera and paralegal re: edits and revisions; Review statement again carefully	PW	2.10	420.00
10/06/20	Zoom meeting, discuss edits and revise statement of formal charges accordingly	RG	1.60	120.00
10/06/20	Zoom meeting; work on file; review related matters	SC	0.60	90.00
10/06/20	Comprehensive email to Attorney Mittelholzer to discuss multiple range of code violations in connection with Statement of Charges; Review comprehensive email from Attorney Cabrera to discuss range of code violations for draft Statement of Charges, respond; Prepare further minor edits to Statement of Charges (draft 5); Email to Attorney Mittelholzer discussing potential hearing dates, anticipatory Committee approval of Statement of Charges; Review Attorney Mittelholzer's response; Email to paralegal to reserve stenographer for several sets of hearing dates anticipating Committee approval and to prepare to launch Statement of Charges for service of process on Judge Introcaso	PW	2.40	480.00
10/07/20	Schedule stenographer for 2-day hearing	RG/O	0.10	0.00
10/07/20	Review and repond to follow-up email from Attorney Mittelholzer concerning locus of hearing, best way to obtain Chair's signature on Statement of Charges, etc.	PW	0.40	80.00
10/08/20	Review committee's revisions	RG/O	0.20	0.00
10/08/20	Review several email messages from Attorney Mittelholzer; Review Judge Carbon's edits to Statement of Charges, email reponse to Attorney Mittelholzer	PW	0.60	120.00
10/09/20	Review edits to Statement of Charges by Judge Carbon, Attorney Rancourt, respond to all; Review Judge Delker's edits and respond to group; Attend Committee meeting to discuss Statement of Charges	PW	1.70	340.00
10/12/20	Consider Joelle Martin's edits to Statement of Charges, make edits on Statement of Charges	PW	0.40	80.00



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10/14/20	Review, revise and finalize letter to Judge Introcaso; Prepare attachment to Notice of Hearing; Finalize Statement of Formal Charges, mail via Certified RRR	RG	0.50	37.50
10/14/20	Send final draft of Statement of Charges to paralegal to incorporate and update; Email my final edits to drafting sub-committee (Delker, Carbon, Rancourt, Martin) and Attorney Mittelholzer, consider response from Attorney Mittelholzer; Email to Attorney Mittelholzer for names of hearing panel members necessary to launch Statement of Charges; Check service of process procedure and launch Statement of Charges to Judge Introcaso via certified mail	PW	1.40	280.00
10/15/20	Email documents to Attorney Mittelholzer	RG/O	0.10	0.00
10/19/20	Telephone conference from Attorney Dempsey re: status, etc.; Brief email exchange with Attorney Mittelholzer; Brief telephone conference with paralegal to check tracking with post office; Email exchange with Attorney Delaney	PW	0.60	120.00
10/20/20	Scan and email letter to Judge Introcaso, Statement of Formal Charges and Notice of Hearing with attachment to Attorney Delaney	RG	0.20	15.00
10/20/20	Telephone conference with Attorney Delaney re: discovery, etc.; Telephone conference with Attorney Mittelholzer re: status; Email follow-up to Attorney Delaney; Brief email to Attorney Mittelholzer with contact information	PW	1.40	280.00
10/21/20	Telephone conference with Attorney Mittelholzer re: service of process, follow-up email; Brief email to Attorney Delaney	PW	0.70	140.00
10/22/20	Telephone conference with Attorney Delaney re: preliminary discovery requests, possible resolution without hearing, discovery re: AOC files	PW	1.10	220.00
10/22/20	Email to Attorney Mittelholzer	PW	0.20	40.00

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10/23/20	Review file, retrieve EUO exhibits, scan and save electronic versions of exhibits, download, print and review letter from attorney general's office	RG	1.80	135.00
10/23/20	Review Attorney Mittelholzer's comprehensive response about discovery procedures, dispute resolution, etc.; Telephone conference with Asst. Atty. Gen. Ward re: AG's demand for discovery from JCC; Review follow-up letter and email from Asst. Atty. Gen. Ward; Telephone conference with Attorney Mittelholzer re: AG's discovery requests	PW	1.80	360.00
10/26/20	Download and print letter from Attorney Dempsey; Redact investigator's summary	RG	0.20	15.00
10/26/20	Telephone conference with Attorney Dempsey re: discovery, Judge Derby; Telephone conference with Attorney Mittelholzer re: Asst. Atty. Gen. Ward's discovery letter; Review JCC draft letter to Asst. Atty. Gen. Ward; Brief review of Supreme Court Rule 40(10)	PW	1.20	240.00
10/27/20	Further redact investigator's summary; Review file and emails for Sherry Bisson errata sheet; Scan and email Julianne Lodes errata sheet to Attorney Waystack	RG	0.30	22.50
10/28/20	Download and print Sherry Bisson errata sheet, scan Lodes emails with Judge to provide to opposing attorney	RG	0.30	22.50
10/28/20	Telephone conference with Attorney Mittelholzer re: grand jury subpoena, strategic discussion of court oversight	PW	0.80	160.00
10/28/20	Email exchange with Attorney Head re: Bisson signature page	PW	0.40	80.00
11/02/20	Scan Bisson email correspondence and incorporate into deposition exhibit	RG	0.20	15.00

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11/02/20	Review email from Attorney Mittelholzer; Review letter from Asst. Atty. Gen. Ward and grand jury subpoena; Brief telephone conference with Attorney Mittelholzer; Telephone conference with Attorney Delaney; Telephone conference with Attorney Mittelholzer re: grand jury, etc.	PW	1.30	260.00
11/05/20	Review email from Attorney Delaney enclosing extensive combined discovery requests to JCC and AOC	PW	0.60	120.00
11/06/20	Email response to Attorney Delaney (cc Attorneys Mittelholzer and Dempsey) and email to Attorney Mittelholzer re: extensive discovery requests for Attorney Delaney; Telephone conference with Attorney Mittelholzer to discuss; Review email from Attorney Mittelholzer	PW	1.60	320.00
11/09/20	Review discovery requests with Attorney Waystack; Prepare index of response responsibility	RG	0.80	60.00
11/09/20	Review Attorney Delaney's email re: 3-way discovery conference (AOC & JCC), respond; Review Attorney Dempsey's response	PW	0.60	120.00
11/10/20	Prepare draft responses to discovery requests	RG	1.90	142.50
11/10/20	Send Zoom invite to Attorneys Delaney & Dempsey; Host Zoom dicoverly meeting with counsel; Email Attorney Mittelholzer first set of draft responses to discovery requests; Review Attorney Delaney's email; Respond to Attorney Dempsey's email; Review Supreme Court Rule 40 & Superior Court Rule 23 and begin drafting discovery responses	PW	2.60	520.00
11/11/20	Prepare email to opposing attorney with Bisson EUO and exhibits; Prepare email to opposing attorney with Lodes EUO and exhibits; Prepare email to Attorney Dempsey with review spreadsheet of discovery request; Prepare trial preparation checklist	RG	0.90	67.50

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11/11/20	Substantive email to paralegal re: response to oral and written discovery requests; Anticipate return call from Asst. Atty. Gen. Ward; Send draft discovery response to Attorney Dempsey prior to phone call	PW	0.40	80.00
11/12/20	Conference with Attorneys Dempsey & Head re: AOC discovery responses; Telephone conference with Asst. Atty. Gen. Ward re: inspection; Telephone conference with Attorney Mittelholzer; Review extensive email from Attorney Delaney about proposed discovery responses from both JCC & NHJB, forward to Attorney Mittelholzer in anticipation of Committee meeting	PW	1.80	360.00
11/16/20	Brief telephone conference with Attorney Mittelholzer re: standing discovery orders, review discovery order	PW	0.40	80.00
11/17/20	Several emails to/from Attorney Delaney	PW	0.50	100.00
11/18/20	Email exchanges with counsel re: Zoom meeting on discovery order; Attend Zoom meeting with Attorneys Dempsey and Head re: recent standing discovery order	PW	0.80	160.00
11/19/20	Download, print and review Judge Introcaso's response to Statement of Formal Charges	RG/O	0.30	0.00
11/19/20	Review Attorney Delaney's email, respond to file response with JCC	PW	0.30	60.00
11/20/20	Conference with Attorney Waystack; Prepare discovery responses	RG	0.40	30.00
11/20/20	Continue working on discovery responses to Requests for Inspection; Send J. Lodes EUO exhibit to opposing attorney	RG	1.70	127.50
11/23/20	Review and edit initial draft of Request for Inspection; Telephone conference with Attorney Mittelholzer re: trial facility issues	PW	0.80	160.00
11/24/20	Review Attorney Delaney's email, brief response	PW	0.30	60.00
11/25/20	Conference with Attorney Waystack; Scan and email Nancy Dabilis' emails to opposing attorney	RG	0.20	15.00



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11/25/20	Conference with paralegal to scan and send Nancy Dabilis emails to Attorney Delaney; Email to Attorneys Ward and Delaney re: inspection of exhibits, follow up; Review and edit responses to Request for Inspection; Telephone conference with Attorney Dempsey re: various discovery issues; Email to Attorney Mittelholzer re: inspection of JCC files; Email to Attorneys Ward and Delaney re: inspecting documents at DOJ	PW	4.20	840.00
11/27/20	Continue work on preliminary responses to RTP; Review and make edits to draft interrogatory answers; Email exchange with paralegal re: various drafts and edits; review response of NHJB (Dempsey) to various discovery requests	PW	3.60	720.00
11/29/20	Email to Attorney Delaney to try to arrange second discovery meeting with AOC after early meeting at DOJ	PW	0.30	60.00
11/30/20	Continue working on discovery responses; Review file, EUO's and exhibits for inspection	RG	0.60	45.00
11/30/20	Email to Robin Partello re: hearing preparation; Email exchange with Attorney Delaney about various inspections, AG, AOC, JCC; Email and phone call with Attorney Dempsey re: inspections, etc.	PW	4.10	820.00
12/01/20	Travel from Whitefield to Concord and return	PW	3.20	640.00
12/01/20	Meet Attorney Delaney at Attorney General's office to review subpoena documents, then proceed to AOC to review Attorney Dempsey's investigative file and discuss discovery generally	PW	5.80	1,160.00
12/02/20	Review emails of Attorneys Delaney and Mittelholzer re: inspection of JCC records; Substantive response to Attorney Delaney re: status of discovery; Telephone conference with Attorney Mittelholzer re: brief review of JCC documents transmitted to Attorney Delaney	PW	2.70	540.00

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12/03/20	Review extensive email re: discovery requests and plans with Attorney Delaney, forward to Attorney Mittelholzer; Telephone conference with Asst. Atty. Gen. Boffetti re: NHJB representation; Discuss motion to continue hearing with all counsel; Email to Attorney Mittelholzer re: discovery requests to JCC, visit; More email exchanges with Attorney Delaney about priority of certain depositions, NHJB motion to quash	PW	1.40	280.00
12/04/20	Draft, revise and finalize Motion to Continue	RG	0.30	22.50
12/04/20	Finish up interrogatory answers; Telephone conference with Attorney Delaney re: deposition dates; Email to all re: deposition dates; Telephone conference with paralegal to make edits to interrogatories; Brief discovery update to Attorney Mittelholzer; Set up Zoom with Attorneys Delaney and Boffetti; Research Partello litigation; Letter to Robin Partello re: hearing and contact; Draft motion to continue, review and edit; Several email exchanges with Attorney Mittelholzer re: motion to continue hearing, etc.; Email all counsel re: order on motion to continue hearing, discuss locus and procedure for upcoming depositions	PW	4.30	860.00
12/07/20	Complete Motion to Continue Hearing, continue preparing interrogatory answers	RG	0.30	22.50
12/07/20	Review and final edits to interrogatory answers; Telephone conference with Attorney Dempsey; Email draft answers to Attorneys Dempsey, Head, and Boffetti; Telephone conference with Attorney Mittelholzer; Review Attorney Dempsey response	PW	1.20	240.00
12/08/20	Email to all counsel (now Asst. Atty. Gen. Boffetti for NHJB) to set up Zoom meeting to discuss discovery dispute re: depositions of NHJB staff, meet remotely with counsel	PW	0.90	180.00

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12/09/20	Revise and finalize interrogatory answers and email to Attorney Waystack; Send Requests to Produce responses to Attorney Waystack	RG	1.00	75.00
12/09/20	Email to all counsel re: arrange dates for NHJB staff / judge deposition; Review Attorney Boffetti's response to live depositions; Email copies of court file originally in Attorney Mittelholzer's hands to Attorneys Delaney and Boffetti; Send Zoom invite to all counsel for Friday	PW	1.00	200.00
12/10/20	Review email from Attorney Boffetti re: production of color copy of Volume I of Partello files, respond; Brief phone call with Attorney Boffetti re: impeachment exhibit	PW	0.70	140.00
12/11/20	Revise and resend discovery requests to Attorney Waystack	RG	0.50	37.50
12/11/20	Work on responses to Requests for Production; Email to paralegal; Initiate zoom conference with Attorneys Delaney and Boffetti to discuss resolving outstanding discovery requests; Telephone conference with Attorney Mittelholzer re: hearing dates, discovery; Email several discovery documents to Attorneys Delaney and Boffetti	PW	1.60	320.00
12/14/20	Prepare notice of hearing and revise hearing panel composition	RG	0.50	37.50
12/14/20	Revise Notice of Hearing; Review and diary dates for depositions of parties	RG	0.70	52.50
12/14/20	Email to paralegal re: reschedule hearing, need to draft new hearing notice; Email to Attorney Mittelholzer re: new hearing notice; Email new JCC Scheduling Order to Attorney Boffetti (cc all counsel)	PW	0.90	180.00
12/16/20	Scan signed notice of hearing and email to Attorney Waystack	RG/O	0.20	0.00
12/16/20	Quick telephone conference with Attorney Mittelholzer re: notice of hearing	PW/O	0.20	0.00

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12/16/20	Work on Requests for Production; Telephone conference with Attorney Boffetti re: privileged matter; Email document to Attorney Boffetti	PW	1.40	280.00
12/17/20	Review email from Attorney Boffetti with 3rd production of NHJB documents; Conference with paralegal re: printing and organizing into binders; Review "anonymous" email re: Judge Introcaso complaint; Telephone conference with Attorney Mittelholzer re: anonymous claims; Review 3rd production of documents from NHJB; Email documents received by Robin Partello to Attorney Mittelholzer; Review emails from Nancy Dibilis in preparation for her deposition on Monday; Email exhibits to Attorney Boffetti; Email to Attorney Delaney re: Dabilis exhibits; Begin to review investigative file from NHJB re: Dempsey investigation; Email to Attorney Rancourt re: her issuance of subpoenas, acknowledge her prompt response; Several additional email exchanges with other counsel to reserve deposition dates, etc.	PW	5.30	1,060.00
12/18/20	Work on discovery responses and send to Attorney Waystack for review; Finalize discovery responses and send to opposing attorney via email	RG	1.30	97.50
12/18/20	Review Attorney Delaney's email re: deposition dates and times; Several email exchanges with counsel re: confirm deposition dates; Review Attorney Boffetti's email re: deposition dates; Email to Attorney Rancourt re: subpoenas to be issued by JCC	PW	1.30	260.00
12/21/20	Draft subpoenas for depositions of (4) witnesses and email to Attorney Waystack	RG	0.80	60.00

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12/21/20	Forward Attorney Boffetti's email for dates/times of depositions to paralegal to prepare subpoena for depositions of witnesses requested by Judge Introcaso; Email to Attorney Rancourt re: signing of subpoena once duces tecum nature of subpoena is determined; Email to Attorneys Boffetti and Delaney re: details about depositions, confirm dates and times, discuss links to initiate remote depositions, stenographer retention, etc.; Email drafts of subpoenae re: duces tecum; Email exchange with Attorney Rancourt after executing subpoenae	PW	1.20	240.00
12/22/20	Download and print signed subpoenas to be sent to opposing attorney	RG	0.20	15.00
12/22/20	Prepare email attaching 4 subpoenas to Attorneys Delaney and Boffetti for witness depositions; Review Attorney Boffetti's request for JCC complaints and answers; Email to Attorney Mittelholzer and paralegal re: electronic files to send to Attorney Boffetti; Email to Attorney Boffetti re: "offensive" discovery against Judge Introcaso; Telephone conference with Attorney Mittelholzer re: discovery requests	PW	1.10	220.00
12/23/20	Prepare subpoenas and email to Attorney Rancourt for signing	RG	0.50	37.50
12/23/20	Email to Attorney Delaney re: his request for subpoenas to issue; Review extensive email response from Attorney Delaney re: nature of Judge Introcaso's deposition, etc.; Substantive email to Attorney Mittelholzer re: JCC view on advisability of remote depositions of Judge Introcaso, view his response	PW	0.90	180.00
12/24/20	Download, print subpoenas and diary deposition, send discovery documents to Attorney Waystack via email to send to Attorney Boffetti	RG	0.90	67.50



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12/24/20	Email to Attorney Mittelholzer re: status of depositions, 7 subpoenas issued - 3 subject to NHJB motion to quash (Supreme Court)	PW	0.30	60.00
12/28/20	Continue response to opposing attorney; Scan and upload attachments to associate attorney's shared file, make copies for Attorney Waystack	RG	2.30	172.50
12/28/20	Review and print off Attorney Boffetti's motion to quash subpoenas, review; Review emails from Supreme Court Clerk Gondas re: e-filing; Brief telephone conference with Attorney Mittelholzer re: status	PW	0.80	160.00
12/30/20	Several email exchanges with Attorneys Delaney and Boffetti re: various discovery issues; Telephone conference with Attorney Andrew Piela re: Judge Introcaso conflict with Attorney Sternenberg post Partello; Telephone conference with Attorney Mittelholzer	PW	1.40	280.00
12/31/20	Download, print and organize audio recordings from J. King report to JCC; Prepare index and binder of documents assembled, download and listen to audio recording of court proceeding, summarize; Prepare subpoena duces tecum for GAL; Prepare subpoena for deposition for GAL	RG	2.60	195.00
12/31/20	Telephone conference with Attorney Boffetti re: Judge Introcaso's request to tour certain areas of courthouse; Telephone conference with Attorney Dempsey re: search capabilities in Odyssey, prepared subpoenas; Email correspondence with counsel; Telephone conference with Attorney Dempsey re: Judge Introcaso deposition date; Emails to Attorney Rancourt about issuing subpoena	PW	1.20	240.00

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01/04/21	Download, print and review documents filed by opposing attorney and associate attorney for deposition; Prepare Attorney Waystack's Appearance and Response to Motion to Quash to Supreme Court and file electronically; Download and print Attorney Boffetti's Appearance	RG	1.00	75.00
01/04/21	Review Motion to Quash, Judge Introcaso's response, prepare response; Review and edit responses; Email to Attorney Mittelholzer re: status of discovery; Second email to Attorney Mittelholzer re: plan for new report; Respond to Attorney Delaney's email service of his objection to NHJB Motion to Quash; Email exchange among counsel re: deposition and exhibits protocol	PW	2.30	460.00
01/05/21	Research process to obtain audio of court proceeding; Telephone conference to court; Email to court requesting case summary, download, print and revise case summary and send to Attorney Waystack for review; Prepare letter to court to request audio recording	RG	1.60	120.00
01/06/21	Download, print documents on flash drive; Prepare copy of flash drive for Attorney Waystack; Prepare index of documents and create a binder, download, print, review and create binder of 2nd Vol. Prod., prepare index	RG	3.80	285.00
01/06/21	Review email from Attorney Piela, respond; Telephone conference with paralegal to prepare exhibit; Email in response to Attorney Boffetti's request to change deposition time; Work on response to Attorney Mittelholzer re: position on Covert case; Telephone conference with Robin Partello; Telephone conference with Doug Arseneau; Telephone conference with Gail Drobot; Email to Attorney Mittelholzer re: trial subpoena	PW	3.20	640.00

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01/07/21	Download and review Dempsey investigation file; Prepare index of documents filed by NHJB with Motion to Quash Subpoena; Download and print 3rd Vol. Prod., review, summarize; Create binder and index of documents	RG	3.20	240.00
01/07/21	Review email from Diane Haley; Email message to Attorney Mittelholzer re: Haley complaint; Brief review of discovery documents from NHJB (Boffetti), voluntary production #3	PW	1.20	240.00
01/08/21	Download, print, review and compile binder of documents from Judge King to JCC; Prepare index of documents, summarize, create copy of audio court proceedings from 4th Vol. Prod.	RG	3.00	225.00
01/08/21	Email to Attorney Boffetti re: link to Cloud does not open; Email to Attorney Delaney about exhibits for Nancy Dabilis deposition, revise response; Review notes of Attorney Dempsey, interview with Ms. Dabilis; Draft trial subpoena for Robin Partello; Email subpoena to Attorney Rancourt for issuance; Review Supreme Court order re: quash order on subpoenas of Dempsey, Dabilis and Lodes	PW	1.90	380.00
01/11/21	Download, print and review opposing attorney's exhibits for Dabilis' deposition, create index for Attorney Waystack; Work on master deposition exhibit list / index	RG	3.00	225.00
01/11/21	Email correspondence about deposition exhibits and additional requests for photos, appear at deposition of Nancy Dabilis, cross-examine witness	PW	5.90	1,180.00
01/11/21	Telephone conference with Attorney Delaney re: discussion about resolution prior to hearing	PW	0.40	80.00
01/12/21	Download and save exhibits from opposing attorney for Judge Leary's deposition, create index; Download, print and save photos from Attorney Boffetti as 5th voluntary disclosure	RG	1.50	112.50

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01/12/21	Review emails from Attorneys Boffetti and Delaney re: various matters involving depositions and trial preparation; Review emails from NHJB with photos of 9th Circuit Court, save photos for trial exhibits; Review and respond to emails re: exhibits for Judge Leary deposition; Brief telephone conference with Attorney Mittelholzer	PW	1.40	280.00
01/13/21	Attend deposition of Judge James Leary, cross-examine witness, work on trial preparation, organization, witness and subpoena list, tasks to be performed	PW	5.10	1,020.00
01/14/21	Review documents, scan and prepare exhibits and exhibit list for J. Derby deposition and send to Attorney Waystack; Continue preparing master exhibit list for trial	RG	2.60	195.00
01/14/21	Review file and prepare exhibits for cross-examination of Judge Derby, send to Attorney Boffetti and Avicore; Separate emails to Attorneys Boffetti and Delaney re: Derby deposition exhibits	PW	2.10	420.00
01/15/21	Begin preparing PowerPoint slides for trial; Send exhibit list and exhibits to Avicore; Send exhibit to Attorney Boffetti; Review calendar with Attorney Waystack to schedule Judge Introcaso's deposition; Download, print and review opposing attorney's deposition exhibits for Derby and DalPra depositions, create index; Continue preparing master exhibit list for trial	RG	3.20	240.00
01/15/21	Email to Attorney Delaney re: exhibit marking; Review email from Attorney Mittelholzer re: "walk-through" of hearing room and plans for our walk-through with practice time for electronics; Email exchange with paralegal re: specific exhibits for Derby deposition; Review email exchange between paralegal and AG's office for exhibit transfer	PW	1.30	260.00

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01/17/21	Work on deposition preparation for Judge Mark Derby and Marital Master Bruce DalPra; Print off and organize Judge Introcaso's exhibits; Prepare JCC exhibits, index; Prepare outlines for each document; Review Attorney Delaney's link to share file to download and print exhibits	PW	3.30	660.00
01/18/21	Attend deposition of Judge Mark Derby, cross-examine	PW	4.80	960.00
01/18/21	Attend deposition of Marital Master Bruce DalPra, cross-examine	PW	1.70	340.00
01/18/21	Review Attorney Delaney's email re: missing exhibits; Re-send JCC Exhibits #1-4 to Attorneys Delaney, Boffetti; Review email from Attorney Dempsey to Attorney Delaney re: virtual tour of Odyssey case management system on Tuesday; Review NHJB's 7th voluntary discovery production, document mentioned in Derby deposition; Brief review of Volume II of Partello file; Email exchange with Attorney Delaney's office re: additional exhibits; Review email exchange by Attorney Delaney about photos	PW	1.80	360.00
01/19/21	Zoom conference re: Odyssey program and information re: Judge Introcaso; Print additional discovery, summarize, and compile in binders; Download, print and compile 6th and 7th Vol. Prod.	RG	2.80	210.00
01/19/21	Email exchange with counsel re: Lodes and Bisson deposition; Attend NHJB demonstration of Odyssey program at Attorney Delaney's request; Organize documents in preparation of Lodes & Bisson depositions; Email exchange among counsel re: planned depositions on Thursday (Lodes & Bisson)	PW	2.40	480.00
01/20/21	Download, print exhibits, create index; Review exhibits and continue master exhibit list for trial	RG	1.30	97.50



**WAYSTACK FRIZZELL**

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01/20/21	Review email of Attorney Boffetti; Download and brief review of Volume II of the Partello file; Review and respond to email exchange among Attorneys Delaney & Boffetti re: time limitations on discovery for Lodes/Bisson; Email to Attorneys re: pretrial conference; Follow-up emails on walk-through, pretrial hearing	PW	1.20	240.00
01/21/21	Review deposition transcripts, summarize	RG	1.20	90.00
01/21/21	Defend depositions of Sherry Bisson and Julianne Lodes	PW	3.60	720.00
01/21/21	Review J. Lodes EUO and exhibits; Brief review of email from Attorney Quinlan with Judge Introcaso's new discovery requests; Email from Attorney Mittelholzer to notify of dates/times of pretrial conference	PW	1.10	220.00
01/22/21	Continue reviewing exhibits and preparing master exhibit list for trial	RG	1.00	75.00
01/22/21	Telephone conference with Attorney Mittelholzer re: recent discovery request to JCC re: "native" emails with Clerk Bisson; Second telephone conference with Attorney Mittelholzer re: discovery request; Telephone conference with Attorney Boffetti re: recent discovery request	PW	0.80	160.00
01/23/21	Substantive email to Attorney Witmon and paralegal re: steps to take for trial preparation	PW	0.50	100.00
01/24/21	Email to paralegal re: link to cloud for Bisson deposition exhibits; Review EUO's and investigation summary (Dempsey) for previous witness statements	PW	1.40	280.00
01/25/21	Notify Avicore of COVID protocols and retain stenographer for two additional hearing days	RG	0.20	15.00
01/26/21	Contact Avicore to schedule Judge Introcaso's deposition; Prepare GAL appointment orders and outline and index for Attorney Waystack	RG	0.80	60.00

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01/26/21	Email exchanges with Attorney Delaney re: Judge Introcaso's deposition; Email from paralegal re: "new" evidence, 8 orders on Appointment of GAL (Sternenberg), ask her to mark and prepare index	PW	0.90	180.00
01/27/21	Review of court orders and protocols for February trial, discussion with Attorney Waystack re: substance of meeting with Robin Partello	RW	0.80	80.00
01/27/21	Prepare outline for Partello meeting; Download and print documents from R. Partello re: appeal; Download, print original documents removed from Partello file	RG	1.00	75.00
01/27/21	Review email from Attorney Mittelholzer re: JCC protocols; Email new protocols to paralegal, Attorney Witmon; Email to Attorney Boffetti re: witness subpoenas, service; Emails to Attorney Rancourt re: issuance of subpoenas; Email Partello testimony outline to paralegal to prepare and add exhibit references; Work on Partello testimony outline; Email to Ms. Partello to confirm upcoming meeting	PW	1.90	380.00
01/28/21	Download and print 8th voluntary production from NHJB; Review state court jury trial plan; Compile binder of plan, Covid protocol orders for Attorney Waystack; Prepare subpoenas and send to Attorney Rancourt for signing; Download / print signed subpoenas for submission to counsel of record; Review Partello file to prepare exhibit list and documents for meeting with Partello	RG	2.40	180.00
01/28/21	Telephone conference with Attorney Mittelholzer re: Webex to Attorney Boffetti; Telephone conference with Attorney Boffetti re: service of subpoenas on NHJB witnesses; Work on trial preparation package to discuss with Robin Partello; Telephone conference to Attorney Delaney; Email to Attorney Delaney re: Judge Introcaso deposition start time; Work on exhibit list for trial	PW	1.70	340.00

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01/29/21	Review exhibits and protocol for hearing; Draft pretrial statement; Prepare subpoena for Judge Introcaso's deposition; Download and print 9th Vol. Prod. from Attorney Boffetti (NHJB)	RG	1.50	112.50
01/29/21	Travel from Lancaster to Nashua and return	PW/O	4.30	0.00
01/29/21	Meet with Robin Partello to prepare for trial; Review testimony outline and exhibits	PW	2.10	420.00
01/29/21	Email to Attorney Mittelholzer re: "trial in absentia"; Email to Attorney Delaney re: subpoena for Judge Introcaso deposition if no agreement	PW	0.60	120.00
01/31/21	Edited draft pretrial statement and draft exhibit and witness list	RW	0.50	50.00
01/31/21	Review and edit pretrial statement; Email edits to paralegal	PW	0.50	100.00
02/01/21	Began reviewing deposition transcripts	RW	0.70	70.00
02/01/21	Review draft of pretrial conference statement, make edits and return to paralegal; Final review and edit of pretrial statement and email to Attorneys Delaney and Boffetti in advance of hearing, along with witness and exhibit list	PW	0.80	160.00
02/01/21	Download, print deposition transcripts and exhibits for Dabilis, Derby, DalPra and Leary, send to Attorneys Waystack and Witmon, send to Attorney Boffetti	RG	1.90	142.50
02/01/21	Telephone conference with Attorney Waystack in preparation for pretrial hearing	RW/O	0.20	0.00
02/02/21	Attended pretrial hearing, continued reviewing deposition transcripts; Telephone conference with Attorney Waystack	RW/O	1.20	0.00

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02/02/21	Prepare notice of deposition for Judge Introcaso, review and edit draft; Email exchange with Attorney Boffetti re: meeting with 3 witnesses from Clerk's office for final trial preparation; Work on witness testimony outline with reference to exhibits; Email to paralegal re: launch deposition notice in afternoon; Review lengthy email from Attorney Delaney re: Odyssey search and production of hard copies of "screen shots"; Email exchange with paralegal re: specific exhibit preparation; Brief review of 9th voluntary discovery production from NHJB, note Judge Introcaso's response; Respond to Attorney Boffetti's request for Lodes and Bisson deposition transcripts; Second email re: Judge Leary testimony date	PW	3.30	660.00
02/03/21	Review message from Robin Partello re: her testimony, respond; Further preparation on witness testimony outlines; Send paralegal an additional exhibit; Brief review of deposition transcripts of Julianne Lodes and Sherry Bisson; Email response to Attorney Dempsey re: witness timing for trial	PW	2.30	460.00
02/03/21	Prepare Attorney Waystack's witness outline in preparation for meeting with witnesses, send subpoenas to Attorney Dempsey	RG	0.50	37.50
02/04/21	Review emails about issuance of subpoenas for Attorney Delaney; Telephone conference with Attorney Boffetti; Telephone conference with Attorney Mittelholzer; Email to Attorney Boffetti; Telephone conference with Attorney Boffetti re: motion to quash; Email subpoenas to Attorney Rancourt for issuance	PW	1.60	320.00
02/04/21	Review Judge Derby deposition and summarize key points	RG	3.60	270.00
02/05/21	Email to Attorneys Delaney and Boffetti re: dispute about Attorney Dempsey subpoena	PW	0.30	60.00

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02/05/21	Download and print emergency order on motion to quash and signed subpoenas from Attorney Rancourt, review and summarize Judge Leary's deposition	RG	1.90	142.50
02/06/21	Work on exhibits and prepare for deposition of Judge Introcaso	PW	2.80	560.00
02/07/21	Continue preparing for Judge Introcaso deposition, create outline of testimony; Mark exhibits for the deposition	PW	3.70	740.00
02/07/21	Review and respond to Attorney Delaney's emails re: Judge Introcaso deposition exhibits	PW	0.50	100.00
02/08/21	Prepared exhibits for deposition of Judge Introcaso with Attorney Waystack	RW	0.50	50.00
02/08/21	Continue working on exhibit and exhibit index preparation for trial; Email paralegal with update; Brief email exchange with all interested parties to confirm walk-through plans; Telephone conference with paralegal re: final exhibit and witness lists preparation and filing; Email to paralegal re: new PowerPoint slides; Email Attorneys Delaney, Boffetti and Witmon exhibits to be used at Judge Introcaso deposition	PW	1.60	320.00
02/08/21	Depose Judge Introcaso	PW	4.70	940.00
02/08/21	Prepare exhibit list for Judge Introcaso's deposition, revise and add slides to PowerPoint and send to Attorney Waystack	RG	1.00	75.00
02/08/21	Attended deposition of Judge Introcaso	RW/O	5.00	0.00
02/09/21	AOC Trial walkthrough and travel	RW/O	6.20	0.00
02/09/21	Travel from Whitefield to AOC trial court center and return; Attend "walk-through" in hearing room, check out locations for PowerPoint screen, do PowerPoint run-through; Conference with Attorneys Dempsey and Head re: witnesses; Telephone conference with Deputy Attorney General Jane Young, Assistant Attorney General Ward re: Judge Introcaso deposition	PW	5.60	1,120.00



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02/09/21	Send deposition transcripts and exhibits and Judge Introcaso's response to statement of formal charges to AG's office	RG	0.30	22.50
02/09/21	Review documents to prepare trial exhibit list, add slides to PowerPoint and email to Attorney Waystack and Attorney Witmon; Review and summarize Julianne Lodes' deposition transcript, download errata sheets and organize deposition transcripts	RG	4.00	300.00
02/10/21	Reviewed final exhibit list; Telephone conference with Attorney Mittelholzer re: deadline to file objection to motions in limine; Reviewed 3 motions and began drafting objections / responses	RW	3.40	340.00
02/10/21	Email to Attorney Quinlan re: Motion in Limine; Email exchange with Attorney Boffetti re: witness re-scheduling; Email exchange with Attorney Witmon re: exhibit list; Email Attorneys Delaney and Quinlan exhibit and witness lists; Email to Asst. Atty. Gen. Ward about ex parte deposition excerpts; Telephone conference with Avicore re: Attorney General's request; Email trial exhibit and witness list to JCC per order; Brief email and phone calls with Attorney Mittelholzer re: deposition excerpt, etc.; Review Attorney Witmon's objection to Motion in Limine #1	PW	2.60	520.00
02/10/21	Revise and finalize exhibit and witness lists and email to Attorney Waystack for review; Continue reviewing discovery to mark exhibits	RG	3.50	262.50
02/11/21	Trial preparation with paralegal and finalized objections to motions in limine, filed with Attorney Mittelholzer; Reviewed deposition transcripts of Master DalPra and Judges Leary and Derby; Reviewed deposition excerpt of Judge Introcaso	RW	7.40	740.00

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02/11/21	Travel from Whitefield to Nashua Circuit Court to meet with 3 court staff for final trial preparation and return; Attend Webex hearing with Judge Delker, Attorneys Scanlon, Mittleholzer, Witmon and Delaney re: several pretrial issues	PW	6.90	1,380.00
02/11/21	Email to Attorney Mittelholzer re: Attorney General's possession of Judge Introcaso deposition excerpt and discussion about steps to prevent unfair pretrial publicity	PW	0.40	80.00
02/11/21	Continue reviewing discovery and marking exhibits and copy exhibits; Review Judge Introcaso's deposition excerpts; Begin compiling exhibit binders; Review discovery for Attorney Witmon's objection preparation	RG	4.00	300.00
02/12/21	Reviewed transcripts of Sherry Bisson and Julianne Lodes EUOs	RW	1.70	170.00
02/12/21	Comprehensive email to Attorney Mittelholzer re: settlement discussion with Attorney Delaney including his requests for trial continuance; Telephone conference with Attorney Mittelholzer re: potential appearance (virtual) before committee at its meeting; Several other short calls with Attorney Mittelholzer; Longer call to discuss possible settlement details; Telephone conference with Attorney Dempsey re: postponing trial witnesses; Several calls with Attorney Delaney re: negotiate terms of resolution, attach 33 page Judge Introcaso deposition excerpt; Brief email to Asst. Atty Gen. Ward; Several emails with Attorney Mittelholzer re: committee's response to proposed resolution, discuss drafting stipulation and waivers, emails with Attorney Delaney and settlement details; Conference with paralegal re: drafting stipulation and waivers; Final email to Attorney Delaney re: status	PW	5.10	1,020.00
02/12/21	Copy exhibits and continue compiling exhibit binders	RG	5.00	375.00

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02/12/21	Telephone conference with Attorney Waystack re: status updates	RW/O	0.50	0.00
02/13/21	Edited stipulation and agreement, checked citations	RW	0.80	80.00
02/13/21	Review draft of stipulation and make tracked edits; Email exchanges with Attorneys Mittelholzer and Witmon; Consider Attorney Witmon's legal edits; Email revised stipulation to Attorney Mittelholzer; Brief email exchange with Attorney Delaney; Brief email response to edits	PW	1.40	280.00
02/13/21	Telephone conference with Attorney Waystack	RW/O	0.30	0.00
02/14/21	Emailed final Stipulation and Agreement to Attorney Mittelholzer	RW	0.20	20.00
02/14/21	Email to Attorneys Mittelholzer, Witmon and paralegal re: final edits, PDF version to be sent to Attorney Delaney later today, issues concerning exhibits books, CD of relevant documents; Email stipulation to Attorney Delaney	PW	0.60	120.00
02/15/21	Telephone conference with Attorney Delaney to discuss stipulation draft; Email to Attorney Mittelholzer and Attorney Witmon on current status - continue preparing for trial - work on PowerPoint slides, witness testimony outlines	PW	2.60	520.00
02/16/21	Telephone conference with Attorney Waystack and Attorney Delaney re: stipulation and waiver charges; Conference with Attorney Waystack	RW/O	1.40	0.00
02/16/21	Review and edit draft stipulation, send to Attorney Delaney; Telephone conference with Attorney Dempsey re: clerk's office, witnesses (taxi squad); Telephone conference with Attorney Boffetti re: Judge Leary testimony; Email executed stipulation to Attorney Mittelholzer; Telephone conference with Attorney Mittelholzer; Brief virtual appearance before the Committee concerning stipulation only	PW	3.90	780.00

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02/16/21	Prepare Waiver of De Novo Hearing and email to Attorneys Waystack and Witmon; Download, print and save Judge Introcaso's deposition transcript; Continue Copying trial exhibits and compiling binders, scan exhibits, prepare CD of exhibits	RG	2.50	187.50
02/16/21	Edited documents and resent to Attorney Delaney	RW	0.40	40.00
02/17/21	Prepare additional CD's and letter to JCC with exhibit binders and CD (cc Attys Boffetti and Delaney)	RG	1.00	75.00
<b>Total of New Services:</b>			<b>323.10</b>	<b>47,322.50</b>

DATE	EXPENSE	AMOUNT
10/14/20	Postage	8.00
10/14/20	Photocopies: 16 @ .20	3.20
12/01/20	Travel from Whitefield to Concord and return	100.80
12/28/20	Photocopies: 62 @ .20	12.40
01/06/21	Photocopies: 626 @ .20	125.20
01/07/21	Photocopies: 121 @ .20	24.20
01/08/21	Photocopies: 48 @ .20	9.60
01/11/21	Pd. Robin Partello - Witness Fee	22.37
01/19/21	Photocopies: 373 @ .20	74.60
01/28/21	Photocopies: 51 @ .20	10.20
01/29/21	Photocopies: 6 @ .20	1.20
01/29/21	Travel from Lancaster to Nashua and return	148.96
02/02/21	30 Binders	280.00
02/09/21	Travel to AOC Trial walkthrough (Atty. Witmon)	114.24
02/09/21	Travel to from Whitefield to the AOC Trial Center and return	101.92
02/11/21	Travel to Nashua and return	138.88
02/11/21	Photocopies: 2505 @ .20	501.00

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02/12/21	Photocopies: 1403 @ .20	280.60
02/16/21	Photocopies: 1548 @ .20	309.60
02/17/21	Postage	29.90
02/19/21	Pd. Avicore - Judge Introcaso Deposition Transcript (Expedited)	1,577.90
<b>Total of New Expenses:</b>		<b>3,874.77</b>

<b>ACCOUNT SUMMARY</b>
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PREVIOUS BALANCE:	\$0.00
NEW SERVICES:	\$47,322.50
NEW EXPENSES:	\$3,874.77
NEW PAYMENTS:	\$0.00
TOT. CURRENT PERIOD:	\$51,197.27
<b>CURRENT BALANCE:</b>	<b>\$51,197.27</b>

Terms: Net 30 days.  
 We accept Visa, Master Card, American Express and Discover.  
 THANK YOU!